

**Junior Urban Planner (Recent Graduate) in the Infrastructure and Environment Group  
(ADM(IE)), Department of National Defence**

Location of Work: National Capital Region

Duration: Fall 2022

Hours of Work: 37.5 hours per week

Rate of Pay: <https://www.canada.ca/en/treasury-board-secretariat/services/pay/rates-pay/student-rates-pay.html>

Number of Positions: 1 or 2

Language: English Essential, Bilingual is an asset

Reporting to a Senior Urban Planner, the successful applicant will support the development of Master Real Property Development Plans (MRPDPs) and Site Development Plans (SDPs) for military sites. Tasks will include performing research, analysis, and providing input into policies related to the land use planning and development of DND real property through zoning, space utilization and suitability analyses. The successful applicant will assist the review of stakeholder requirements and the development of options for addressing them, and will be exposed to the capital projects, acquisition, divestment and demolition processes. The successful applicant will become familiar with Treasury Board policies associated with the management of real property.

Note: Canadian citizenship mandatory. Placement contingent on approval of Enhanced Reliability security clearance.

Description of the organization:

The Department of National Defence (DND) real property portfolio stretches across Canada and consists of more than 20,000 buildings, 16,000 works (e.g. sewers, pipelines and electrical circuits) and over two million hectares of land. This represents a land area four times the size of Prince Edward Island. The number of locations, the number and diversity of buildings, surface and underground works, and land uses unique in their support of Canadian Armed Forces (CAF) operations makes the management of the portfolio a complex undertaking.

DND's Infrastructure and Environment Group (ADM(IE)) provides leadership and services to enable effective, efficient and sustainable management of DND real property in support of Canadian Armed Forces missions and Departmental programs.

The Land Use and Development Planning section in ADM(IE) is responsible for the development of plans at the national, regional and local levels that assist the long-term management and delivery of the real property portfolio. We also provide strategic analyses on land use planning issues to inform management decisions.

Location of work:

National Capital Region

Note: The successful applicant will work remotely majority of the time, however, must be available to complete site visits and attend in-person meetings as required. Expenses associated with travel to and from the NCR for site visits and meetings will not be reimbursed.

Contents of the application:

A cover letter, resume, unofficial transcripts (current graduate program grades) and writing sample.

How to apply:

Email application and/or questions to: [katherine.holmes@forces.gc.ca](mailto:katherine.holmes@forces.gc.ca)

The above email address cannot receive messages with attachments larger than 10mb. Please compress any image-heavy files. Attachments may be distributed across multiple messages.

Deadline date for applications to be submitted:

August 19th, 2022 at 4:00 pm EST

Websites for additional information:

<https://www.canada.ca/en/department-national-defence/services/infrastructure-projects.html>

<https://www.canada.ca/en/services/defence/caf/bases-and-infrastructure.html>